

### Thornton Academic Honesty Policy REVIEW

Please sign your initials indicating you and have read understood each section.

**I UNDERSTAND THAT:**

An integral aspect of preparing students for a changing world involves the development of appropriate and ethical choices with regard to each individual's actions within the community. It is our charge as educators to provide all students with the proper tools to identify improper use, avoid plagiarism and cheating, collaborate responsibly with others, and to appreciate the inherent value in academic honesty. The Academic Honesty Policy helps maintain our standards of academic integrity.

INITIALS \_\_\_\_\_

**I UNDERSTAND THAT:**

Academic Honesty is defined as valuing and demonstrating positive regard for personal integrity and truthfulness, as well as, the intellectual property rights of others.

INITIALS \_\_\_\_\_

**I UNDERSTAND THAT:**

I will use the shared skills and resources provided to create original work. When I feel I am not in a position to produce original work, I will seek assistance from their teacher so I can avoid an infraction.

INITIALS \_\_\_\_\_

**I UNDERSTAND THAT:**

Academic Honesty infractions are cumulative during the my entire attendance at Thornton Academy.

INITIALS \_\_\_\_\_

**I UNDERSTAND THAT:**

For a first offense, Ms Barklow will talk to me, notify my parents, and assign a zero (0) for the assignment.

INITIALS \_\_\_\_\_

**I UNDERSTAND THAT:**

If it is a second cumulative offense, across all years and courses, Ms Barklow will impose a zero (0) for the assignment AND recommend all of the following consequences after consulting with an administrator:

- Reduce a student's quarter grade by a maximum of 10 percentage points
- Revoke AP or honors weight for a course
- Notify post-secondary institutions, including academic or other bodies
- Retract letters of recommendation, or other awards and commendations

INITIALS \_\_\_\_\_

**I UNDERSTAND THAT:**

I have the right to appeal and it is the responsibility my to demonstrate why the allegation of academic honesty should be overturned. You may exercise their right to appeal the allegation by following the process below:

Within 5 school days of being notified of the allegation, the student must return the completed Infraction Form to the Deans Office.

The student must attach a written statement and substantiating documentation that demonstrates grounds for appeal.

The Appeals Committee, consisting of two members of the faculty and one administrator, will consider the documentation and decide to either uphold or dismiss the allegation. The committee may request additional information from appropriate parties.

The student and teacher will be notified of the committee findings in writing. The decision of the Appeals Committee on these matters is final.

Upon completion of the process, the Deans Office will take appropriate action with regard to filing the decision.

INITIALS \_\_\_\_\_

With my signature, I am confirming I have 1) Completed a lesson on plagiarism and have access to the lesson resources that define plagiarism on Barklowclasses.com, 2) understand what plagiarism is, and 3) have read and understand the Academic Honesty Policy and its application in Ms.Barklow's classroom.

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Signature

\_\_\_\_\_

Printed Name (First & Last)

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Date (Day/Month/Year